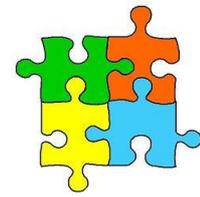


New Invention



Laying the foundation of learning



Welcome to New Invention Infant School Nursery!

We hope the following information will help your child settle quickly into the routine of our setting, and tell you everything you need to know as parents about everyday life in our school. If you have any questions that are not answered by this leaflet, please feel free to see any of the Nursery Staff or Mrs Travis, Mrs Naffati and Mrs Hill after your Nursery session.

Meet the team!

Our school operates an open-door policy. The Headteacher and other key staff are always available to see you if they are in school, just enquire at the school office if you would like to chat, we are all here to help whenever we can.

Useful Contacts:

					
Headteacher: Mrs C. Travis	Assistant Headteacher: Mrs D. Naffati	Office Staff: Mrs R. Jeffs	Parent Support Advisor: Mrs J. Hill	Office Staff: Mrs H. Turnbull	SENCo: Mrs Z. Spencer

Nursery Staff

				
Grasshopper Family Leader: Mrs S. Dowding	Caterpillar Family Leader: Mrs S. Quilter	Bumblebee Family Leader: Mrs L. Tabberer	Teaching Assistant: Mrs P. Craddock	Teaching Assistant: Mrs M. Hill

Our website, www.invention-i.walsall.sch.uk is packed full of key information about our school, and is a useful way to get to know us. Further information is stored on our linked learning platform. You will be provided with log-in details soon after your child has started school. In addition there are lots of links to websites that will provide extra support for you and learning opportunities for your child.

You can follow all the exciting things we do at school and on educational visits on Go to www.twitter.com or get the App on your Android or iPhone.



Our nursery sessions are organised in the traditional way; each child attends part-time for 15 hours per week, either every morning or every afternoon. Opening hours are as follows:



AM sessions: 8.45a.m. to 11.45a.m.
PM sessions: 12.45p.m. to 3.45p.m.



In order to ease congestion in the cloakroom, doors are open from 8.40 a.m. until 8.50 a.m., 11.40 a.m. until 11.50 a.m., 12.40 p.m. until 12.50 p.m. and 3.40 p.m. until 3.50 p.m. Please do not bring pushchairs into school, as the entrance is very narrow and soon becomes crowded.

Record Keeping

Everybody's family circumstances are different. Parents may be the only people who bring or collect their child every day, for some families, children may be collected by childminders, wrap-around private nurseries, or other extended family members and friends. We want to be sure that we only send your child home with authorised adults. We will ask you to fill in a special form that tells us which adults you give permission to bring or collect your child. Please let us know in advance if you want to change these instructions, as we will only release children to the adults specified on the form in school. This helps us to keep your child safe.

We also require additional confidential information about your child for our school records. Holding this information on our secure management information system is vital so that we hold all the details we need to be able to contact you in an emergency. We will issue you with the following forms and would appreciate their prompt return to the school office:-

- Home-school agreement
- Consent to Collect form
- Curriculum Walks consent form



If you have not filled in any of the above, please ask at the school office for the relevant form.

Settling in!

We help children to make a confident start to school life by arranging a number of transition events for you and your child. The first of these are the evening meetings on Tuesday, 21st June for afternoon children and Thursday, 23rd June for morning children, both at 6.00 in the school hall.

We hold a series of story and activity sessions for you to attend with your child. These sessions are not only lots of fun but also help your child grow accustomed to the school environment. You will receive an additional letter telling you all about these sessions, but for your information the session times will be as follows:-

For all A.M. pupils!		
Tuesday, 28 th June	10.00 a.m. - 11.00 a.m.	Outdoor Activity Session
Thursday, 7 th July	10.00 a.m. - 11.00 a.m.	Story Teller and Active Play Session
Wednesday 13 th July	10.00 a.m. - 11.00 a.m.	Story Teller and Active Play Session
For all P.M. pupils!		
Tuesday, 28 th June	2.00 p.m. - 3.00 p.m.	Outdoor Activity Session
Thursday, 7 th July	2.00 p.m. - 3.00 p.m.	Story Teller and Active Play Session
Wednesday 13 th July	2.00 p.m. - 3.00 p.m.	Story Teller and Active Play Session

In the first week of the Autumn term we make a home visit to meet you and your child in a setting that is familiar. This visit will allow all concerned to have a relaxed discussion, and allow your child to begin to develop a bond with their key worker. Your child will be relaxed in their own home, and will therefore be more confident about talking to their teacher, sharing news and favourite toys! We are keen to ensure that your child will meet familiar faces in school when they start, and this meeting will be the first valuable step in getting to know your child well.

In September children attend in small groups for three sessions. You are welcome to accompany your child, and then retreat for a coffee and a chat with the other parents once you are confident your child is settled and happily at play. These small group sessions allow the staff to spend more time with your child, and give the children the opportunity to explore in a ~~quieter~~ environment. You are provided with the dates of these sessions and a permanent 'full-time' start date on your individual letter.



On-site parking

As there is only room for traffic in one direction at a time on the school drive-way, the entrance can be hazardous. For this reason parents are not allowed to park in our car park. Exceptions to this rule include disabled parents, or emergencies such as collecting a sick child. Using the car park to bring late pupils or to collect children is not allowed as cars often cause a hazard meeting each other on the drive-way.

Following these rules helps us to keep your children safe in school!

Free fruit is provided for your child every day as part of the Healthy Schools Initiative, but we also provide some alternative snacks, healthy whenever possible, which the children often prepare themselves as part of the curriculum, maybe baking biscuits, or trying food from around the world. For this we make a small charge of 50p per week. Free milk is also available every day. We ask children to bring a filled bottle of water from home every day. Please do not give your child squash or fruit juice. De-hydration inhibits children's learning, and water is the best and healthiest option for your child.



All water bottles need to be clearly labelled with your child's name and class. Your child will not need any other tuck or drinks to consume at snack-time in Nursery.

School fund

School fund is payable once a year and we ask for a donation of £10. An envelope will be provided for you to return the money in. School Fund pays for a wide variety of resources and activities that it is not possible to fund out of our delegated budget. Every term each class enjoys an experience such as the Animal Man or a visiting theatre group, for which no additional charge is requested. School fund pays for a small gift at the end of each term, a present at Christmas and treats at the Christmas party and subsidises every educational visit. School fund helped to pay for the wonderful playground that our children enjoy each day and enhances our curriculum in many ways, allowing staff to purchase creative resources that make our curriculum so engaging and enjoyable, on days such as Farm Day, Winter Fun Day or Seaside Day! As you can see, each child receives far more than their £10 contribution each. We are very grateful for these contributions that help us to keep our standards so high and our lessons so much fun!

Medication



If your child has any medical conditions we should be aware of please inform your child's teacher during your home visit. If children require medication during school hours an adult must hand it to a member of staff at the beginning of the session, and collect it at home time. A Medication Authorisation Form must also be completed in the school office.

Dressing for the Weather

In Nursery children go outdoors in many types of weather, we say there is no such thing as inappropriate weather, just inappropriate clothing! Therefore please dress your child suitably for the day ahead e.g. winter coat, boots or strong shoes, hat, scarf and gloves, waterproofs, wellingtons, umbrella, sun-hat or sunglasses. Please apply a long-lasting sun-block at home when the weather is hot and sunny.

Toys

We would prefer you not to bring toys into nursery. We cannot guarantee that expensive items are looked after in school, and that they will not get lost or damaged during a busy nursery session. However, we understand that for some children a favoured toy can offer comfort in a new situation. Please speak to your key worker if you feel your child needs to bring additional items into school.

Clothing and belongings

Our school colour is royal blue and sweatshirts, jumpers and cardigans can be purchased from any supplier of your choice. Polo shirts can be blue or white, trousers and skirts grey or black. We sell recycled uniform, caps and pump bags in the school office. Many parents and children choose our official uniform with our school logo, and this can be purchased from the suppliers below:

Clive Mark

This School uniform is available from Clive Mark shops, or online at <http://schooluniform.clivemark.co.uk>

Tesco

This is ordered online only, go to tesco.com/ues, select our school from the list and you will see all the customised items you can buy. A 5% cash donation is given to school on every purchase.

Uniform with our logo is also available, I believe, from Willenhall market!

PE kit



Please provide your child with a PE kit comprising a white t-shirt, blue shorts and black pumps, in a named pump bag. This should be available in school every day and kept on your child's peg. Nursery usually has P.E. sessions every Thursday, but PE kit should be available at all times as early years lessons can be spontaneous!

Please provide your child with easy to fasten shoes e.g. buckles or Velcro - not laces.

We would also be grateful if you could provide a change of clothes in a carrier bag for your child in case of accidents, or over-enthusiastic water play! Any old clothes will do!

Lost property

Lost property is collected in a basket, situated in the cloakroom. If your child does mislay belongings, please feel free to look in the basket after school. Please ensure all clothing your child brings into school is named, as unmarked clothing is almost impossible to match to its owner!

Jewellery

We would prefer your child not to wear jewellery to school if at all possible. It is easily lost and can be dangerous when playing outside. If your child has pierced ears please remove earrings on P.E. days as staff are not permitted to do so and for safety reasons they cannot take part wearing earrings.

Partnership

We welcome the help of parents at all times. If you would like to support your child in school please give your name to your child's teacher. For the protection of the pupils all regular helpers have to undertake a CRB security clearance. If you are interested please visit the school office for more information.

Safety

Please keep young children close by your side when waiting before or after school. We are positioned close to a very busy road and our playground soon becomes very crowded at these times, making it hard to spot children if they wander away from you. Children are not allowed to climb on school equipment before or after sessions; accidents can easily happen when staff are not on hand to supervise and promote safe practice.

'Little Puzzlers' - Parent and Toddler Club

We have a thriving Parent and Toddler group who meet every Tuesday morning in the school hall from 9am until 10.30am, please ask at the school office for a leaflet if you are interested in joining our group with any younger siblings and add your name to our waiting list.



We want your child to have a happy start to school life.
Please let us know if you have any concerns we can help with.

